



BANFF PUBLIC LIBRARY BOARD MEETING

Minutes

Wednesday, April 24, 2024

7:00 pm at Library

Attendance: A. Parkinson, L. Seybold, K. Cazes., A. Buckingham., P. Hickling, M Dominguez, S. McCormack, M Olibera-Dorn, C. Noakes

Regrets: C. DiManno

Appointment of Note Taker: P. Hickling

1. Call to Order (pm):7:05

2. Consent Agenda: Moved – P.Hickling- Carried

- a. Approval of Agenda**
- b. Financial Statements**
- c. Reports**
- d. Minutes of March 2024**

3. AGM Appointments

- i. Chair – A. Buckingham – Moved by L. Seybold
- ii. Vice- Chair – M. Dominguez– Moved by A. Parkinson
- iii. Treasurer – C. Noakes – Moved by L. Seybold
- iv. Secretary – K. Cazes– Moved by L. Seybold
- v. HR & F Chair and Committees
 - 1. L. Seybold– Moved by A. Buckingham
 - 2. A. Parkinson, L. Seybold, M. Olibera-Dorn. C. Noakes
- vi. BD & P Committee
 - 1. M. Dominguez (K. Cazes moved)
 - a. K. Cazes, P Hickling, C. DiManno

4. New Business:

- a. Kenna Ozbick resignation
- b. BD P Policies
 - i. LS 8 - Moved by L. Seybold
 - ii. LM 5 –Moved by M. Dominguez
- c. HR F Policies
 - i. HR 14 to include Working Alone– Moved by L. Seybold



- ii. HR 8 – Moved by A. Parkinson
- iii. HR 9 – Accepted as presented
- d. Staff Service Awards – long term staff (5, 5, 5, 5, 10, 20)
- e. BCCC recruitment questions - What role have libraries played in your life? What role do you want the Banff Public Library to play community?

5. Reports:

- a. HR&F (Human Resources and Finance) L. Seybold
- b. BD&P (Board Development and Policy) Committee M. Dominguez
- c. Librarian's Report - S. McCormack
- d. Council Report - none
- e. ID 9 Council –A. Parkinson
- f. Marigold - A. Parkinson combined with

6. In Camera – 20:16 out of camera at 20:35

7. Motion in camera by L. Seybold to raise S. McCormack's salary retro active to Jan 1, 2024

8. Next Meeting: May 29,2024, 7pm

9. May HR&F: May 22 7:30pm on teams

10. May BD&P: May 8 6:30 on teams

Motion to adjourn: L. Seybold 20:40